



# CITY OF LONG BEACH

## MAINTENANCE ASSISTANT

### INFORMATION SHEET



The purpose of this sheet is to give you information about the application process for the City of Long Beach Maintenance Assistant examination.

#### **APPLICATION PICK-UP:**

Applications for **Maintenance Assistant** will be available

**Monday, April 4, 2005 through Friday, April 8, 2005.**

Applications may be obtained at various City of Long Beach facilities listed below. **Applications will not be distributed by mail or available online.**

City of Long Beach  
Civil Service Department  
333 W. Ocean Blvd., 7<sup>th</sup> Floor  
Mon.-Fri. 7:30 a.m. – 4:30 p.m.

- City of Long Beach  
Parks, Recreation & Marine Administration  
2760 Studebaker Road  
Mon.-Thurs. 8:00 a.m. – 4:30 p.m.  
Friday: 8:00 a.m. – 3:30 p.m.
- Central Long Beach  
Neighborhood Facility Center  
1133 Rhea Street  
Mon.-Thurs. 8:00 a.m. – 5:00 p.m.  
Friday: 8:00 a.m. – 3:30 p.m.
- West Long Beach  
Neighborhood Facility Center  
2125 Santa Fe Avenue – 2<sup>nd</sup> Floor Lobby  
Mon.-Thurs. 8:00 a.m. – 4:30 p.m.  
Friday: 8:00 a.m. – 3:30 p.m.
- City of Long Beach  
Environmental Services Bureau  
2929 E. Temple Avenue  
Mon.-Thurs. 8:00 a.m. - 4:00 p.m.  
Friday: 8:00 a.m. – 3:30 p.m.

#### **APPLICATION RETURN:**

**ALL APPLICATIONS MUST BE RETURNED TO THE**  
**CIVIL SERVICE DEPARTMENT**  
**333 West Ocean Boulevard, 7th Floor, Long Beach, CA 90802**  
**by 4:30 p.m. FRIDAY, APRIL 8, 2005**

Applications will **ONLY** be accepted at the **Long Beach Civil Service Department, Long Beach Civic Center, 333 West Ocean Boulevard, 7<sup>th</sup> Floor**, April 4 through 8, 2005, between 7:30 a.m. and 4:30 p.m. All applications, including those submitted by mail, must be returned by the filing deadline. **Postmarks or faxed applications will not be accepted.**

Candidates meeting the minimum requirements to file, as stated on the Job Opportunity Bulletin, will be placed on the eligible list.